

## Cynthia Cagenello

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### *Professional Experience*

**Fitch-Febvrel Gallery**                      New York, NY  
June 1993 - June 1998, October 2001 - November 2005

Assistant Director for gallery specializing in 19th & 20th c. fine prints & drawings

- Prepare digital images for auctions, clients, web and print
- Maintain databases for gallery inventory and client purchases
- Prepare detailed descriptions and condition reports for incoming and outgoing work
- Aid in preparation and editing of gallery catalogues & brochures
- Assist in exhibition organization and installation, including annual Print Fair
- Design, build and maintain gallery website

**Dmind Corporation**                      New York, NY  
June 1998 - September 2001

Designer and Graphics Production Specialist for a full-service web solutions company

- Retouched, manipulated, color-corrected and cropped photos using Photoshop
- Developed creative Internet, Intranet, Extranet and GUI solutions for clients including high-technology startups and non-profit organizations
- Collaborated with clients and colleagues throughout projects to discuss and present design direction, navigation methodology and branding strategies
- Generated site maps and creative briefs

**Learning Power**                      Avon, CT  
1990 - 1992

Tutored high school students in verbal S.A.T. preparation

**Harlow Idiomias**                      Madrid, Spain  
September 1989 - August 1990

Taught English as a Second Language to students of all ages

## ***Education***

**Columbia University**                      New York, NY  
Graduate School of Arts & Sciences, Master of Arts 1993  
Department of Art History & Archaeology, Concentration in Classical Art

**Wesleyan University**                      Middletown, CT  
Ford Foundation Fellow, 1988-1989

- Led tutorials in Plato, Euripides and New Testament Greek
- Conducted independent research in Homer, Hesiod and Sophocles

**Wesleyan University**                      Middletown, CT  
Bachelor of Arts, Phi Beta Kappa 1988  
Major in Classical Civilization, concentration in Classical Greek language & literature

## ***Computer Skills***

- Adobe Photoshop
- Adobe Illustrator
- Adobe Acrobat
- FileMaker Pro
- Microsoft Word
- Microsoft Excel
- Microsoft Entourage
- BBEdit & Fetch
- Familiarity with both Windows XP and Macintosh OS-X platforms

## ***Other***

### **Archaeological Excavations:**

Summer 1987: Soissons, France (11th c. Abbey)

Summer 1986: Repton, England (9th c. Viking winter camp)

Excavated skeletons, created site plans, rendered and catalogued artifacts

## ***Community Service***

**Help/Crisis Line**                      Madrid, Spain  
1989-90: Offered crisis counseling to the English-speaking community in Madrid

**Literacy Volunteers**                      Middletown, CT  
1988-89: Tutored Mandarin student in English as a Second Language

**Home Outreach Ministry for the Elderly (H.O.M.E.)** Middletown, CT  
1987-88: Offered home aid and companionship to the elderly

**Meriden-Wallingford Hospital** Meriden, CT  
1988: Offered companionship and assisted with basic patient care in Geriatric ward